



**South Walton Utility Co., Inc.  
369 Miramar Beach Drive  
Miramar Beach, Florida 32550  
Phone (850) 837-2988  
Fax (850) 837-7648**

## **\*\*\*New Service\*\*\***

### **Instructions for “Agreement for Service and Certificate of Membership” Please complete and return the following:**

1. Page one: Provide the Name on the Account and Service Address location you are requesting. Please circle if you are the Owner or Tenant.
2. Page two: Please initial yes or no if your property has a Residential Fire Sprinkler System. Initial Acknowledgment of SWUCI/Regional Utilities Joint Policy when applicable. Provide the Date of Service Required, Name and Billing Address of Member, Phone Number, Social Security Number and Driver’s License Number. Sign and print where indicated as Signature of Member and/or Authorized Agent. If you are applying under a Business or LLC, please be sure to include your Tax ID number in place of a social security number.
3. Provide an Enlarged and Legible copy of a Driver’s License/Photo ID. Faxed ID’s do not come through legible. If you can take a picture and email the ID, please do so.
4. We require a Deposit for each account established. Please provide payment for the deposit and membership/administrative fee as indicated on page two. We Accept Visa, MasterCard, American Express, Discover, Check or Cash.

**NOTE: Once the Agreement, ID and Deposit have been received in office and is completed in its entirety it will be processed. Please allow up to three business days as indicated on the agreement. Please note that if you are emailing screen shots of the paperwork, it will not print correctly. Please make sure to send as a PDF or JPEG attachment.**

Dear Customer:

This letter is to inform joint customers of South Walton Utility and Regional Utilities of a policy change that will become effective on March 1, 2019.

Effective this date, Regional Utilities will disconnect water service for any customer that is past due on their wastewater fees to Regional Utilities. The utilities have joined with one another to implement this policy to help insure the well-being and safety of our customer base and the environment.

**Who will be affected by this policy change?**

Those South Walton Utilities water customers that are being serviced by Regional Utilities for wastewater services.

**What will the policy change mean for customers?**

Customers that have a past due balance with Regional Utilities for wastewater fees will be subject to water disconnection. All disconnection fees associated with water disconnection will apply and service will be restored when proof that the past due account with Regional Utilities has been brought back to good standing.

**Why is the policy change required?**

Growing concerns between the utilities have resulted in this policy change. The need to disconnect sewer service for past due accounts with water service still available to the property can result in possible health concerns due to backups in the home or in the case of grinder services polluting the environment due to grinder pump overflows.

South Walton Utilities and Regional Utilities appreciate our customer base and feel that this inter-local agreement and policy change is the best way to maintain the safety and public welfare of our customer base. Our utilities will continue to work closely to insure the best possible customer service from both utilities.

If you have any questions or concerns, please do not hesitate to contact our offices at:



**(850) 837-2988**



Owner/Tenant

Resident/Commercial

MTR TYPE

(Last Name)

CERT#

MTR SIZE

5/8" Meter

MTR #

DTON

WO #

DTOFF

Account Number

T/O RD

L/O RD

Customer Number

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Rev. 12/13/19

AGREEMENT FOR SERVICE
AND CERTIFICATE OF MEMBERSHIP

This Agreement is between SOUTH WALTON UTILITY COMPANY, INC. a nonprofit corporation, organized and existing under and by virtue of the laws of the State of Florida, hereinafter called the "Company," and

(Name(s) on Account)

, a member of the Company, hereinafter called the "Member."

IT IS HEREBY UNDERSTOOD AND AGREED:

The Company agrees to furnish and the Member desires to purchase from the Company water and/or sewer service for domestic and/or commercial purposes, subject to the limitations hereinafter provided for, and to enter into an agreement as required by and subject to the Articles of Incorporation, By-Laws and Rules and Regulations of the Company, as may be amended from time to time, in connection with the occupancy of the following described property:

(Service Address)

The Member shall maintain, at his own expense, sewer and water service lines as needed which shall begin at the Member side of the meter for water service and at the property line for sewer service.

The Member's service lines shall connect with the distribution system of the Company at the nearest place of desired use by the member, provided the Company has determined in advance that the Company water and sewer systems are of sufficient capacity to permit services at that point. All water/sewer connections must be made by or supervised by the Company and are subject to the testing requirements and other provisions of the "General Utility Specifications" of the Company, as amended from time to time, and subject to local, State and Federal regulatory agencies allowing the Member to utilize the service. The cost of physically connecting to the Company's system shall be borne by the member.

The Company shall have final jurisdiction on any questions regarding metering and the location of any service line connection to its distribution system, and shall determine the allocation of sewer and water service to Members in the event of an emergency.

The Member agrees that the Company shall not be liable for any damage or losses to the member unless the Company negligently created such loss or damage.

The Member understands that a non-refundable membership/administrative fee and refundable guaranteed payment deposits for water and sewer services will be collected prior to connection of service.

CHANGE OF OCCUPANCY - Not less than three (3) business days' notice of change of occupancy must be given in person or in writing to the Company. In all cases the individual in whose name the deposit is made shall be responsible for payment of all bills incurred for services furnished prior to change of occupancy.

TERMS OF PAYMENT:

- 1. A Member will receive service as specified above by payment of all outstanding charges, if any, connection fees, system development charges, deposits, membership/administrative fees and any other fees in effect as of the date of this Agreement as required by the Company.
2. The Member shall pay for such water and sewer service at such rates, time and place as shall be determined by the Company.
3. Each connection to the system will require separate deposits and connection charges.
4. The failure of a Member to pay water and sewer service charges duly imposed may result in the imposition of one or more of the following penalties:
(a) Non-payment of the current month's balance due by the due date makes that current amount subject to a ten percent (10%) delinquent account charge.
(b) Non-payment of the balance due within thirty (30) days from the due date may, at the sole discretion of the Company, result in discontinuance of water and sewer service to the member's property.
(c) In the event of non-payment within sixty (60) days after the original due date, the Company may, in addition to all other rights and remedies, terminate Member's membership and terminate any water or sewer service under this or any other agreement. In the event of termination, the Member forfeits his membership fee and security deposits and must reapply for membership and services in the same manner as for a new Member.

(d) Should a member decide to temporarily disconnect from water and/or sewer service, service charges shall be due and payable prior to reconnection of service.

5. In the event it becomes necessary for the Company to terminate the water or sewer service, a service charge will be charged for reconnection of service.

TRANSFER OF CONNECTION - Connections shall not be transferred from one location to another. Paid connection fees are not refundable.

Number of water connections: \_\_\_\_\_

Connection Fee: \$ \_\_\_\_\_

Number of sewer connections: \_\_\_\_\_

Connection Fee: \$ \_\_\_\_\_

Residential Fire Sprinkler System: Initial Yes \_\_\_\_\_ No \_\_\_\_\_

Acknowledgment of SWUCI/Regional Utilities Joint Policy: Customer Initial \_\_\_\_\_

PAYMENTS RECEIVED -

Water meter deposit received:

Amount: \$ 30.00

Sewer deposit received:

Amount: \$ \_\_\_\_\_

Membership/Administrative fee received:

Amount: \$ 10.00

Backflow Preventer Purchased:

Amount: \$ \_\_\_\_\_

Water connection to SWU system made by SWU \$ \_\_\_\_\_ Customer Initial \_\_\_\_\_

Amount: \$ \_\_\_\_\_

Sewer connection to SWU system made by SWU \$ \_\_\_\_\_ Customer Initial \_\_\_\_\_

Amount: \$ \_\_\_\_\_

DATE SERVICE REQUIRED: \_\_\_\_\_ √# \_\_\_\_\_

TOTAL PAID: \$ 40.00

NAME AND BILLING ADDRESS OF MEMBER:

NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SOC.SEC# \_\_\_\_\_

APT or UNIT #: \_\_\_\_\_

DR. LIC# \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_

ZIP: \_\_\_\_\_

(Specify if Member is a corporation, partnership or individual.)

EMAIL ADDRESS: \_\_\_\_\_ EMAIL YOUR BILL? Yes \_\_\_\_\_ No \_\_\_\_\_

IN WITNESS WHEREOF, we have hereunto executed this Agreement this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

SOUTH WALTON UTILITY COMPANY, INC.

Signature of Member or Authorized Agent



(for) Alicia Keeter, General Manager

Typed or Printed Name of Member or Authorized Agent

SOUTH WALTON UTILITY COMPANY, INC.

MEMBERSHIP CERTIFICATE

THIS IS TO HEREBY CERTIFY that the holder hereof, who's name and address is as indicated above, is a member of SOUTH WALTON UTILITY COMPANY, INC., a non-profit corporation organized under the laws of the State of Florida, and as such is entitled to the full benefits and privileges of such membership, subject to the duties and obligations as more fully set forth in the Corporation's Articles of Incorporation, By-Laws and Rules and Regulations, as now adopted or as later duly amended.

This Certificate is issued by the authority of the Board of Directors of SOUTH WALTON UTILITY COMPANY, INC.

Mike Richardson, President

Steve Dixon, Secretary